

Reunion Planner "Request for Proposal" (RFP) Form

Today's Date: _____ Deadline for Proposals: _____

Please check one:

- I want to receive the RFP's directly from the Branson Business Community to me by email. (Quicker Response)
 I want the CVB to collect all RFP's and then mail them to me by postal mail. (2-3 Weeks to process)

Planner & Reunion Information

Please check one: Military Family Class Other _____

Reunion Name: _____ Date of Reunion: _____

Planner's Name: _____ Phone Number: _____

Email: _____ Fax Number: _____

Address: _____ City/State: _____ Zip: _____

Are you the Decision Maker? Yes No If no, Who is the Decision Maker? _____

When do you plan on making the decision on the Properties and/or Destination? _____

Lodging & Banquet Information

Would like information on (check all that apply):

- Hotels Cabins Condos RV/Campsites Homes (Nightly Rentals)

Arrival Date: _____ Departure Date: _____ Are dates flexible: Yes No

If dates are undecided, please indicate the likely DAY of the WEEK for Arrival/Departure _____ / _____

Est. # of Attendees: _____ Est. # of Rooms: _____ Desired Rate Range: \$ _____

Est. # of Campsites: _____ Hospitality Room: Yes No

If requesting Banquet and/or Catered Meals fill in the information below:

Date: _____ Breakfast Lunch Dinner

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Additional Information: _____

Branson/Lakes Area Information

Would like information from the following (check all that apply):

- Theatres/Shows/Attractions Restaurants/Caterers Transportation Providers Shopping
 Photographers Golfing Event Planners

Reunion History & Additional Information

Year: _____ City/State: _____ Hotel: _____

of Attendees: _____ # of Rooms Blocked: _____ Room Rate: \$ _____

Year: _____ City/State: _____ Hotel: _____

of Attendees: _____ # of Rooms Blocked: _____ Room Rate: \$ _____

What other destinations are you considering? _____

What made you consider Branson, Missouri for your Reunion/Group? _____

Send completed RFP form to:

Julie Peters, CTIS, Leisure Group Sales Manager, JPeters@BransonCVB.com or 1-800-214-3661 ext.317
 Branson/Lakes Area Convention & Visitor Bureau P.O. Box 1897 • Branson, MO 65615
 Office 417-334-4084 • Fax 417-334-4139 • ExploreBranson.com Rev. 12/11/18

After choosing your location through RFP, kindly notify our CVB of your selection.